

Summary of proposed revisions to the Charter of the Quality and Productivity Section:

1. Changes to the text of Article VI to make Secretary, Treasurer, and Publications-Officer-Elect appointed (with the approval of the Executive Committee) rather than elected positions.
2. Change of the office “Publications Officer-Elect” to “Publications Officer-Designate” throughout.
3. Add an office titled Treasurer-Designate. The Treasurer-Designate will work with the Treasurer for one year prior to succeeding as Treasurer.
4. Deletion of text in Article VII prohibiting an officer from immediate re-election to a given office. Addition of text in Article VI that requires the Nominating Committee to publicly notify the members of open positions on the Executive Committee.

Deleted text is indicated by being struck through and added text is shown in bold caps. Revised text is shown in blue on-screen and in color print outs.

**CHARTER OF THE
QUALITY AND PRODUCTIVITY SECTION**
(Revised ~~1994~~2007)

Article I. NAME

The name of this organization is the Quality and Productivity Section (hereafter called the Section) of the American Statistical Association (hereafter called the Association).

Article II. OBJECTIVES

The principal fields of interest of the Section shall be the relation of statistical techniques and philosophy to quality and productivity. In keeping with the scientific nature of statistics, the Section shall not endorse, actively or tacitly, any particular theory, methodology, process, system, product, or service. However, the Section may publish guidelines regarding the appropriate and effective use of statistical theory and methodology in quality and productivity and revise such guidelines from time to time in light of advances in statistics and technology.

The Section shall actively promote discussion concerning statistics, quality, and productivity, and shall encourage members in their various points of view.

Specific activities of the Section shall include, but not be limited to:

1. Providing basic information to managers in business, government, and nonprofit organizations concerning the use of statistical tools to improve quality and productivity.
2. Communicating to teachers of statistics courses (particularly in engineering and business at the undergraduate and graduate levels the value of statistical tools to enhance quality and productivity.
3. Communicating to elementary and secondary school mathematics teachers the value of statistics in enhancing quality and productivity.
4. Working with industry and academia to develop case studies to be used in training and education.
5. Encouraging research, including sponsoring and supporting research conferences.
6. Communicating with others in the various fields of statistics and integrating developments in other fields of statistics into the efforts of the Section.
7. Promoting an energetic discussion on the integration of statistical thinking into business and engineering activity.
8. Building liaisons on behalf of the Association with other professional organizations that have interests in quality and productivity.
9. Reaching out in new directions to assist the Association in building its membership.

To carry out the activities referenced above, the Section shall perform any or all of the following functions, together with such others as are appropriate to its scope.

1. Establish and maintain liaison and cooperation with other Sections of the Association.
2. Cooperate with government, academia, business, and industry in resolving important statistical issues.
3. Establish and maintain liaison and cooperation with other scientific and professional organizations (e.g., the American Society for Quality Control).
4. Organize sessions on quality and productivity at Association meetings.
5. Sponsor sessions at meetings of other professional societies, keeping the cost of attendance as low as possible.
6. Invite other professional societies to sponsor sessions at the Association's meetings, as part of the Association's quality and productivity program.
7. Organize short courses and tutorials in quality and productivity in cooperation with the Association's Office of Continuing Education.
8. Assist the Association in raising funds and obtaining grants to help achieve the goals of the Section and the Association.
9. Publish pamphlets on the use of statistics in quality and productivity to be used by business, governments, nonprofit, and educational organizations.
10. Hold forums under the auspices of the Association with members of the mass media responsible for the various topics related to quality and productivity in the media consumed by the public.
11. Serve as a resource for public and private groups or agencies with interests in the fields of quality and productivity.
12. Recognize, by awards or other means of public demonstration, excellence in quality and productivity.

Article III. MEMBERSHIP

Any full member of the Association may become a member of the Section by paying dues to the Section.

The membership year for each member of the Section shall coincide with that member's membership year in the Association.

Article IV. OFFICERS

The officers of the Section shall be the Chair, the Chair-Elect, the Secretary, the Treasurer, [the TREASURER-DESIGNATE](#), the Program Chair, the Program Chair-Elect, the Publications Officer, the Publications Officer-~~Elect~~-DESIGNATE, and the Representative(s) to the Association's Council of Sections. The number of Representatives shall be determined by the Charter of the Council of Sections.

The Chair is the chief officer of the Section and is a member of its Executive Committee. The Chair shall preside at all meetings of the Section and the Executive Committee. The Chair, with the approval of the Executive Committee, may designate committees or individuals to carry out

functions of the Section. The Chair shall coordinate the work of the officers and committees of the Section and shall prepare an annual report, for publication in a news bulletin, on the activities of the Section. The Chair shall review the regular financial reports provided by the Association's central office.

The Chair-Elect shall serve as a member of the Executive Committee and preside over meetings of the Section and the Executive Committee in the absence of the Chair. In consultation with the Chair, the Chair elect shall prepare the budget of the Section for the year in which the Chair-Elect is Chair.

The Secretary shall serve as a member of the Executive Committee. The Secretary shall be responsible for the minutes of all meetings of the Section and the Executive Committee.

The Treasurer shall serve as a member of the Executive Committee. The Treasurer is responsible for planning and implementing fundraising efforts to meet the financial requirements set by the Executive Committee. The Treasurer shall also assist the Chair-Elect in preparing the annual budget and shall monitor the Section's dues collections and expenditures and prepare an annual report on the financial condition of the section.

THE TREASURER-DESIGNATE SHALL SERVE AS A MEMBER OF THE EXECUTIVE COMMITTEE. THE TREASURER-DESIGNATE SHALL WORK WITH THE TREASURER TO ENSURE THAT THE SECTION MAINTAINS ITS FINANCES PROPERLY.

The Program Chair shall serve as a member of the Executive Committee and also as a member of the Association's Program Committee. The Program Chair shall be responsible for developing and coordinating the Section's sessions and other program events at national and regional meetings of the Association. The Program Chair-Elect shall serve as a member of the Executive Committee and assist the Program Chair.

The Publications Officer shall serve as a member of the Executive Committee and also as the Section's representative on Association committees concerned with Section publication matters. The Publications Officer shall coordinate activities within the Section related to publications sponsored by the Section, except for the Q&P/SPES News newsletter. The Publications Officer shall solicit the views of the Section's members concerning the content and operation of the Association's journals and shall bring those views to the attention of the Editors. When requested by the Editors, the Publications Officer shall assist in soliciting, reading and editing articles on quality and productivity for publication in the Association's journals. The Publications Officer-~~Elect~~-DESIGNATE shall serve as a member of the Executive Committee and assist the Publications Officer.

The Representative(s) to the Council of Sections shall serve as members of the Executive Committee and shall represent the interests of the Section and its members on matters that come before the Council of Sections.

Article V. EXECUTIVE COMMITTEE

The Executive Committee of the Section shall consist of the officers of the Section and the immediate Past Chair of the Section. Between business meetings, the management of the affairs of the Section shall be in the hands of the Executive Committee, subject to such standing rules as the business meeting may from time to time provide. Actions taken by the Executive Committee during the past year and plans for future activities shall be presented at the annual business meeting of the Section for discussion.

Article VI. NOMINATION AND ELECTION

Each year the Section's Committee on Nominations shall submit, to the secretary of the Association and the Section Chair, at least two candidates for ~~each position to be filled~~ SECTION CHAIR-ELECT AND PROGRAM CHAIR-ELECT. AT LEAST TWO CANDIDATES WILL BE SUBMITTED FOR COUNSEL OF SECTIONS REPRESENTATIVE WHEN REQUIRED BASED ON THE TERM OF OFFICE. ALL OTHER OFFICES TO BE FILLED SHALL BE APPOINTED BY THE NOMINATING COMMITTEE AFTER PUBLICALLY SOLICITING THE MEMBERSHIP FOR POTENTIAL VOLUNTEERS TO BE CONSIDERED FOR EACH POSITION AND WITH THE APPROVAL OF THE EXECUTIVE COMMITTEE. The Association's general deadline for submission of nominations shall apply. As part of the Association's annual election, the Secretary of the Association will mail a ballot to all members of the Section.

Additional nominations may be made by submitting a petition, signed by at least 25 members of the Section, to the Section Chair and the Secretary of the Association. Such a petition must be submitted within 45 days after the mailing date of the publication announcing the candidates' names.

If the office of Chair becomes vacant, the Chair-Elect shall become the Chair, the term extending through the following year. The same principle of succession shall apply if the office of TREASURER, Program Chair or Publications Officer become vacant. Vacancies in other offices shall be filled by appointment by the Chair with the approval of the Executive Committee.

Article VII. TERMS OF OFFICE

The Chair, Chair-Elect, TREASURER-DESIGNATE, Program Chair, Program Chair-Elect, Publications Officer, and Publications Officer-Elect-DESIGNATE shall each serve a one-year term. The Chair-Elect, TREASURER-DESIGNATE, Program Chair-Elect, and Publications Officer-Elect-DESIGNATE shall automatically succeed the respective Chairs at the annual change of officers, which shall occur on January 1.

The Secretary ~~and the Treasurer~~ shall ~~each~~ serve a three-year term: AND THE TREASURER A TWO YEAR TERM.

The term of office for the Representatives to the Council of Sections shall be as specified in the Charter of the Council of Sections.

~~No officer shall be eligible for immediate re-election to the same office except for the Secretary and the Treasurer.~~

Article VIII. COMMITTEES

1. *Types.* The Committees of the Section shall consist of the Executive Committee, Standing Committees provided by this Charter, and such Standing or Current Committees as the Chair may establish. Current Committees may be established to serve a particular need or interest of the Section.
2. *Membership.* The term of membership on Standing and Current Committees, if not otherwise specified in this Charter, shall be three years. Initial terms shall be set by the Chair for one, two, or three years. As nearly as possible, one-third of the members shall be appointed each year. No member may serve on a committee for more than six consecutive years without specific approval by the Executive Committee, except for ex officio members. Members of committees shall serve until their successors are appointed or elected. Unless otherwise specified in the Charter, each committee shall be governed by a chair appointed by the Chair of the Section. All members of Standing Committees, as well as the chairs of Current Committees, shall be full members of the Association.
3. *Normal Time of Appointment.* In order that new members of Standing and Current Committees may begin work promptly, the Chair-Elect shall normally designate these members. If possible, the designations shall be made at least two months prior to the time when the new committee members take office.
4. *Standing Committees.* The Standing Committees provided by this Charter are as follows:
 - a. *Committee on Nominations.* Members of the Nominating Committee of the Section shall be appointed by the Chair and shall serve three-year terms of office. The Nominating Committee shall consist of no fewer than three and no more than seven members, and the Executive Committee shall fix appointments to the Nominating Committee so that no more than three persons shall be appointed to the Nominating Committee each year. No member of the Nominating Committee shall be eligible for reappointment. The Committee shall submit nominations for officers as provided in Article VI of this Charter. Members of the Committee are not eligible for nomination by the committee.
 - b. *Committee to Nominate Fellows.* The Committee to Nominate Fellows shall consist of three members. Each year the Committee shall identify members of the Section who would be suitable nominees for the honor of Fellow of the American Statistical Association (as described in the Bylaws of the Association) and shall coordinate preparation and submission of the nominations.
 - c. *Charter Committee.* Not more than three years after adoption of this Charter, the Chair shall appoint a Charter Committee for the purpose of reviewing the Charter of the Section. If necessary, the Charter Committee shall prepare a revision to be submitted to the Section not more than five years after the adoption of this

Charter, in accordance with Article XI of this Charter. In the event that the Committee undertakes a major revision of the Charter, the Executive Committee may extend the life of the current Charter one year at a time.

Each Committee must submit an annual report to the Executive Committee.

5. *Current Committees.* The life of a Current Committee may not exceed five years without a review of its need by the Executive Committee. Any committee that is to continue for more than one year must have a charge approved by the Executive Committee. Each Committee must submit an annual report to the Executive Committee. Current Committees established in accordance with this article may be dissolved at any time by a majority vote of the Executive Committee.

Article IX. PUBLICATIONS

Publication of non-journal periodicals, reports, proceedings, or other publications may be authorized by vote of the Executive Committee.

Editors for Section publications shall be members of the Section and shall be appointed by the Chair with the approval of the Executive Committee.

Article X. MEETINGS

The annual business meeting of the Section shall be held in connection with the annual meeting of the Association and shall be announced in the printed program of the annual meeting. The officers may also conduct business with members of the Section by mail.

The Executive Committee shall meet at the annual meeting of the Association. It may also hold additional meetings at times and places designated by the Chair with the consent of the Executive Committee. Meetings shall be held at the call of the Chair or by vote of two-thirds of the Executive Committee. Between meetings the Executive Committee may conduct business by mail, telephone, or other electronic means.

Article XI. AMENDMENTS

1. *Proposal.* Amendments to this Charter may be proposed by the Executive Committee or by a petition signed by at least 25 members of the Section. An amendment originating by petition shall be referred to the Executive Committee, which shall vote on its recommendation regarding ratification. Periodic revisions, as provided for in Article VIII, shall be referred to the Executive Committee, which may recommend ratification as a whole or in parts. The Executive Committee may also decide upon the final wording of a proposed amendment, as long as such wording is consistent with the original intent of the petition.

2. *Ratification.* All proposed amendments shall be submitted to the members of the section for mail vote at the time of the next annual election of officers. If approved by a majority of the members voting, the amendment shall take effect immediately. A copy of the amendment shall be filed with the Secretary of the Association.