

Minutes of the Q&P Executive Committee Meeting on June 24, 2004

Attendees (in alphabetical order)

Fred Faltin, Will Guthrie, Christina Mastrangelo, Angie Patterson, Sharad Prabhu, Tim Robinson, Jennifer Van Mullekom, Lonnie Vance, Mark Vandeven

Agenda

1. FTC contract negotiation - what changes would Q&P require to the contract before we would make the commitment for Q&P?
2. Website update - Gwen/Ramon
3. Officers' updates
 - a. Christina (Chair-Elect) - Strategic Plan
 - b. Tim (Program Chair) - JSM Program
 - c. Jen (Program Chair-Elect) - 2005 JSM invited sessions, 2004 JSM roundtables, FTC program
 - d. Norma (Treasurer) - can't make the call
 - e. Martha (Publications Chair) - can't make the call
 - f. Mark (Associate Newsletter Editor) and/or Connie (Newsletter Editor) - newsletter update
 - g. Necip (CE chair) - can't make the call - plans to draft process for filling CE pipeline prior to JSM
 - h. Others?
4. Other Items?

FTC Contract Negotiation - what changes would Q&P require to the contract before we would make the commitment for Q&P?

Angie reported that there would be conference call tomorrow to mark-up the contract. As background for the discussion, she reported that about 25% of the attendees of the FTC are Q&P members. This number includes joint members of SPES and Q&P, but the bottom line is that a reasonable proportion of conference attendees are Q&P members. The number of FTC attendees is a small percentage of Q&P members, of course, but the number of active members is also much smaller than the total. As a final piece of background, Angie also reported said that our current bank balance is about \$31,000, with outstanding expenses for JSM and the web site redesign. Christina reported that a subcommittee of SPES has also been discussing this. Their main concerns include the number of complimentary registrations, the request for \$4000.00 in seed money, and the Proceedings. SPES also plans to propose that the all of the groups involved participate in running of the conference, rather than having SPES and Q&P take only an advisory role. After some discussion, it was agreed that Q&P would definitely like participate in the sponsorship of the FTC, but would like to keep the seed money to \$3000 and keep the comps limited to plenary and luncheon speakers and award winners. We also agreed to split the costs and revenues from the Proceedings between SPES and Q&P rather than leaving SPES to carry it own their own, as they did prior to Q&P's participation. In line with another suggestion from SPES, it was agreed that the short courses should be run by each group with proceeds kept individually. That money could then be used to augment the conference fund, if necessary. Finally we agreed we would like to use Q&P participation to broaden the conference to include things like business as well as industrial statistics. That would allow program chairs from different sections to have a little more flexibility. Specific suggestions to change the terms "quality control" to

“quality” and “industrial practitioners” to “practitioners” were also accepted by the Committee. We agreed to leave our turn at chairing the conference as laid out in the current contract. We will probably need a new Q&P officer to handle the Program Chair position since it is a two year commitment.

Website Update - Gwen/Ramon

No update because neither Gwen or Ramon were available.

Officers' Updates

1. Christina (Chair-Elect) - Strategic Plan
Christina asked people to be sure to return their votes if they have not done so already.
2. Tim (Program Chair) - JSM Program
Nothing to report. Everything is looking good.
3. Jen (Program Chair-Elect) - invited sessions for 2005 JSM, 2004 roundtable luncheon update, FTC program update
Jennifer said she had five ideas for invited sessions so far. She asked people to comment on the existing proposals or propose new ones. We will have three invited sessions for sure and can compete for the remaining 29. Session proposals must be in by July 18. We will then talk about exactly how we plan to propose these sessions at the JSM. Jennifer asked specifically about Memorial Sessions. Suggested honorees were Peter Nelson and Bill Barnard. Joe Sullivan, the editor of JQT, was suggested as a potential organizer. Sessions for the FTC are highlighted in the latest Amstat News.
4. Norma (Treasurer) – couldn't make the call
5. Martha (Publications Chair) - couldn't make the call
6. Mark (Associate Newsletter Editor) and/or Connie (Newsletter Editor) - newsletter update
Mark reported the June Newsletter was distributed on June 15, just as it should be. The feature article on split-plots was also very good. Since it was solicited by SPES, Mark said he would like to provide the feature for December. He asked everyone to keep an eye out at the JSM and other conferences for good feature topics. He thought if we asked right after the conference we might have a good chance interesting people.
7. Necip (CE chair) – couldn't make the call - plans to draft process for filling CE pipeline prior to JSM
Angie reported that Necip and the committee would have a proposal for discussion at the JSM.
8. Others?

Others Items?

Angie covered the action items from the last meeting. The web site updates are going well as is the continued development of the Natrella Scholarship process. Fred did suggest that the Chair every two years (or so) should contact Mary Natrella's husband to give him an update on the conference and scholarship winners. Lonnie suggested that we should provide the names of the people with brief background on them too. We all agreed this was a good idea for the Chair to do. The QPRC Chair and Scholarship Committee chair could also sign a letter. Lonnie suggested we could also make sure the previous winners are highlighted now. We agreed to do that via a letter including hand-written signatures. Angie agreed to coordinate this. The issues about the prospective list for fellows and the JSM program timing are still open. The round-tables are in good shape. One is even sold out!

Action Items from this Meeting

1. (Everyone) Return your votes on the Strategic Plan, if you haven't already done so.
2. (Everyone) Give Jennifer feedback on existing session proposals or ideas for new ones.
3. (Everyone) Give Mark any ideas you have for good feature topics for the December Newsletter.
4. (Angie) Coordinate the sending of a letter to Joe Natrella about the QPRC and Natrella winners. The letter should highlight past winners and be signed by the Chairs of the Section, QPRC Steering Committee, and the Natrella Committee.